



Mt. Lebanon Volunteer Fire Company, Inc.

Application for Volunteer Professional

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Phone: _____ Email _____

Social Security No.: _____ Driver License: _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Are you at least 18 years of age? YES NO

Are you a current Mt. Lebanon resident? YES NO

Any prior fire / EMS experience? YES NO

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Mt. Lebanon, Pennsylvania Background Report Request

The following section must be entirely completed. Any information omitted will result in the return of the application to the requesting department.

APPLICANT: ASK FOR INSTRUCTIONS ON WHERE TO RETURN THIS FORM

Date: _____

Last Name: _____

Middle Name: _____

First Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (____) _____ Date of Birth: ____/____/____

Social Security #: _____-_____-_____

Driver's License #: _____ State: _____

Will applicant submit to a background Investigation? (____) Yes (____) No

Signature of Applicant

The following section is to be completed by Department Supervisor. Incomplete application/request will be returned to Department Supervisor.

Requested by:

Communications 911
Fire
Rec Center
Traffic

DPW
Library
Rec Department
Other _____

Finance
Magazine
Tax

Supervisor: _____

Phone: _____

_____ Level One*

_____ Level Two*

_____ Level Three

- All Level One and Level Two backgrounds MUST include a copy of the original application.
- Please submit this form to the Investigative Services Unit, Mt. Lebanon Police Department.

This section completed by MLPD/ISU:

Checked by Detective _____ Investigative Services Unit, Mt. Lebanon Police Department

ALERT: Results _____

AC Crim: Results _____

Meghan's Law: Results _____

DL: Results _____

Mt. Lebanon Municipal Employment Background Screening

Level One (full application needed)

- Criminal History (NCIC, Alert, JNET, CPIN, Allegheny Co. Criminal)
- Credit History (waiver needed)
- Employment History
- Family and Neighborhood Interviews
- Education Background
- Driving History/Driver's License Status
- Military Background
- Megan's Law

Level Two (full application needed)

- Criminal History (Alert, CPIN, Allegheny Co. Criminal, PATCH)
- Credit History (waiver needed)
- Employment References
- Driver's License Status
- Personal References (optional)
- Megan's Law

Level Three (Background Report Request needed)

- Criminal History (Alert, Allegheny Co. Criminal)
- Driver's License Status
- Megan's Law

Security Clearance (security clearance application needed)

- Criminal History (NCIC, Alert, CPIN, Allegheny Co. criminal, PATCH)
- Credit History
- Employment History
- Driver's License Status
- Megan's Law

A completed Background Report Request must accompany all background requests. If application is not entirely complete, a background check cannot be conducted, and the Request will be returned to the submitting department. Please allow two weeks for Security Clearance, Level Two, and Level Three. Level One background checks might take longer to complete. MLPD/ISU will make every attempt to complete the background check within the time frame. If you have any questions call 412-343-4095.

2/20/06

**DISCLOSURE REGARDING CONSUMER REPORTS AND
AUTHORIZATION TO PROCURE SAME**

Pursuant to the Consumer Credit Reporting Act, as amended by the Consumer Credit Reform Act of 1966 ("CCRA"), an employer may obtain from a consumer reporting agency a copy of an employee's or an applicant's consumer report. A consumer report, as defined by the CCRA, means any written, oral or other communication of any information by the consumer reporting agency bearing on the consumer-employee/applicant's reputation, personal characteristics, or mode of living where, by way of example but no limitation, such communication is used or expected to be used in whole or in part for the purpose of serving as a factor in establishing the employee/applicant's eligibility for employment purposes. Any consumer report so obtained may not be used in violation of any applicable federal or state equal employment opportunity law or regulation.

By signing this authorization, I, _____, hereby authorize Mt. Lebanon, Pennsylvania to obtain a copy of my consumer report from an applicable consumer reporting agency and to use such consumer report for employment purposes only.

Dated

Signed